

Dayanand Arya KanyaMahavidyalaya

Teaching Plan

Dr. Chetna Pathak
Department of English

Academic Session

2019-2020

Dayanand Arya Kanya Mahavidyalaya Department of English-2019-2020

B.Com. I - Semester wise Semester I Teaching Plan 2019-20(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
Admission Process: 09/08/2019 to 04/09/2019		July/August	
Bridge Course			6 Days
UNIT I – Short Stories 1) The Gifts by O Henry 2) The Quality by J. Galsworthy 3) The Axe by R. K. Narayan Oral Test & Class Test	6 6 6 6 3	July/ August 27	24/07/2019 to 16/08/2019
Unit II – Poems 1) You turned away yourself by Kabir 2) Mending wall by Robert Frost 3) Unknown Citizen by W. H. Auden Revision & Class Test	6 6 6 5 5	August/ September 28	17/08//2019 to 08/09/2019
Unit III – Essays 1) Tolerance by E. M. Forster 2) The philosophy of pleasure by Fulton J. Sheen 3) On painted Face by A. G. Gardiner Revision & Class Test	5 5 10 4	September 24	09/09/2019 to 30/09/2019
Unit IV – A)I) Synonym/Antonym of Given words (Match the following format) II) One Word Substitute B)Business Correspondence : Job Application Letter, Interview Call Letter, Job Offer Letter C)Comprehension of an Unseen passage D)precis Writing Revision-Class Test	6 6 6 6 3	October 27	01/10/2019 to 19/10/2019
Extra Class for Slow learners Revision Class Mock Test	12 5 3	November 20	30/10/2019 to 18/11/2019
University Semester Exams	15/06/2019 to 19/10/2019		
Semester Break	20/10/2019 to 19/11/2019		

Date of Submission: 05/07/2019


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B.Com. I - Semester wise Semester II Teaching Plan 2019-2020(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I – Short Stories 1) Some Day by Issac Asimov 2) Marriage is a private affair by Chinua Achebe 3) The Taxi Driver by Kartar Singh Duggal Revision-Class Tests	6 6 6 6 3	December/ January 27	16/12/2019to 09/01/2020
Unit II – Poems 1) Art of Life by Tukadoji from Gramgeeta (Translation by Dr. Bhelkar) 2) Horses Graze by Gwendolyn Brooks 3) Swan and Shadow by John Hollander Revision-Class Tests	5 5 5 4 4	January/ February 23	10/01/2020 to 11/02/2020
Unit III – Essays 1) Knowledge and Wisdom by Bertrand Russell 2) On education by Albert Einstein 3) What is Indianness? By Shelia Dhar Revision & Class Tests	6 6 6 6	February/ March 24	12/02/2020to 14/03/2020
Unit IV –A) a)Degrees of Comparison b)Words often Confused B)Business Correspondence : Sales Letter, Inviting Quotations, Placing Orders C)Comprehension of an Unseen Passage D)Essay in about 300 Words, Given Topics (Social issues, Economic issues, Environmental issues,Personal (Reflective)essays) Revision-Class Test	6 6 6 6 3	March/ April 27	15/03/2020 to 14/04/2020
Extra Class for Slow learners Revision Class Mock Test	12 5 3	April /May	15/04/2020to 01/05/2020
University Semester Exams	20/11/2019to 30/04/2020		
Diwali Vacation/ Semester Break	01/05/2020to 14/06/2020		

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B.Com. II - Semester wise Semester III Teaching Plan 2019-20(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I – Prose 1) The Portrait of a Lady – Khushwant Singh 2) Youth and the Tasks Ahead -Karan Singh 3) The Verger – W. S. Maugham 4) The Eyes are not Here – Ruskin Bond Revision & Tests	6 6 6 6 3	July / August 27	24/07/2019to 16/08/2019
Unit II – Poems 1) Money Madness -D. H. Lawrence 2) The Felling of the Banyan Tree -Dilip Chitre 3) A River – A. K. Ramanujan Revision & Tests	6 8 8 3	August/ September 25	17/08/2019to 08/09/2019
Unit III – Grammar A) Comprehension of Unseen Passage B) Transformation of Sentences : a. Affirmative – Negative and vice -versa b. Interrogative – Assertive and vice -versa Revision & Tests	5 5 5 8 3	September 26	09/09/2019 to 30/09/2019
Unit IV – A) Business Correspondence : Claim and Adjustment Letters -Making Claims /Offering Adjustments B) Drafting Agenda /Minutes of a Meeting Revision & Tests	5 5 5 9 3	October 27	01/10/2019to 19/10/2019
Extra Class for Slow learners Revision Class Mock Test	12 5 3	November 20	30/10/2019to 18/11/2019
University Semester Exams	15/06/2019to 19/10/2019		
Diwali Vacation/ Semester Break	20/10/2019 to 19/11/2019		

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B.Com. II- Semester wise Semester IV Teaching Plan 2019-20 (Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I – Prose 1) Go? Kiss The World 2) The cabuliwallah 3) The gold frame 4) The struggle for an education Revision & Test	6 6 6 6 3	December/ January 27	16/12/2019to 09/01/2020
Unit II – Prose 1) If 2) Stay calm 3) Bhallad of the landlord Revision & Test	8 8 8 3	January/ February 27	10/01/2020to 11/02/2020
Unit III –Grammar A) Change The Voice B) Transformation of sentences: Exclamatory -Affirmative Sentence Assertive Vice Versa Revision & Test	4 4 4 8 3	February/ March 23	12/02/2020to 14/03/2020
Unit IV – A)Business Communication Inter -Office Memorandum & Office Order B) Credit Letter & Collection Letter Revision & Test	5 5 5 4	March / April 24	15/03/2020to 14/04/2020
Extra Class for Slow learners Revision Class Mock Test	12 5 3	April /May 20	15/04/2020to 01/05/2020
University Semester Exams	20/11/2019to 30/04/2020		
Diwali Vacation/ Semester Break	01/05/2020to 14/06/2020		

Date of Submission: 08/07/2019

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B.A. II - Semester wise Semester III Teaching Plan 2019-20(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I - Prose Prescribed Lessons 1) My Lost Dollar - Stephen Leacock 2) All About a Dog – A. G. Gardiner UNIT V - Conversational Skills Revision & Test	6 6 6 6 3	July / August 27	24/07/2019 to 16/08/2019
Unit II – Poetry 1) Solitary Reaper - William Wordsworth 2) A Psalm of Life – H. W. Longfellow UNIT V – Internal Assessment Revision & Test	8 8 8	August/ September 24	17/08/2019 to 08/09/2019
Unit III – Short Stories 1) The Barbers' Trade Union - Mulk Raj Anand 2) Moti - Sunikumar Navin UNIT V – Viva & Assignments Revision & Test	6 6 6 6	September 24	09/09/2019 to 30/09/2019
Unit IV – Grammar And Comprehension A) Grammar 1) Punctuation 2) Narration B) Comprehension 1) Letter Writing Revision & Test	6 6 6 6	October 27	01/10/2019 to 19/10/2019
Extra Class for Slow learners Revision Class Mock Test	12 5 3	November 20	30/10/2019 to 18/11/2019
University Semester Exams	15/06/2019 to 19/10/2019		
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B.A. II - Semester wise Semester IV Teaching Plan 2019-20(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I - Prose Prescribed Lessons 1) The Doctor's Word – R. K. Narayan 2) Monday Morning – Mark Twain Revision & Test	6 6 6 6	December/ January 24	16/12/2019to 09/01/2020
Unit II – Poetry 1) A Village school master – Oliver Goldsmith 2) Say Not the Struggle Naught A vaileth -Arthur Hugh Clough Revision & Test	8 8 8	January/ February 24	10/01/2020 to 11/02/2020
Unit III – One Act Play 1) Abu Hasan Pays His Debts – Ronald Hadlington UNIT V – Conversational Skills & Internal Assessment Viva & Assignments Revision & Test	6 6 6 6	February/ March 24	12/02/2020to 14/03/2020
Unit IV – Grammar And Comprehension A)Grammar 1) Tenses 2) Voice B) Comprehension of an Unseen Passage Revision & Tests	6 6 6 6	March / April 24	15/03/2020to 14/04/2020
Extra Class for Slow learners Revision Class Mock Test	12 5 3	April /May 20	15/04/2020to 01/05/2020
University Semester Exams	20/11/2019to 30/04/2020		
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